

## Transmittal & Receipt for Documents

Date \_\_\_\_\_  
To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Tele: \_\_\_\_\_  
Fax: \_\_\_\_\_

From: Frank Murphy  
Keller Williams Reality  
1414 Soquel Ave, Suite 100  
Santa Cruz, CA 95062  
Phone: (831) 457-5550  
Fax: (831) 401-2425

Regarding the property known as:

County of Santa Cruz

*The following documents pertaining to the above referenced property are hereby furnished in this transaction:*

# of Pages	Document	Dated
<b><u>I. Title Documents :</u></b>		
1. _____	Preliminary Title Report By:	_____
2. _____	Parcel Map	_____
3. _____	Supporting Documents + Exceptions	_____
<b><u>II. County Documents:</u></b>		
4. _____	Cruz Fax/Property Profile	_____
5. _____	Assessor's Parcel Information	_____
6. _____	Assessor's Records Authorization to Access	_____
7. _____	Assessor's Records	_____
8. _____	Request for Building Permit History	_____
9. _____	Building Permit History	_____
10. _____	Environmental Health Dept. File (Sysno)	_____
<b><u>III. Inspections &amp; Reports:</u></b>		
11. _____	Property Inspection Report By:	_____
12. _____	Natural Hazards Disc. Report By:	_____
13. _____	Strcutural Pest Control Report By:	_____
14. _____	Septic System Report By:	_____
15. _____	Soils Inspection Report By:	_____
16. _____	Well Inspection Report By:	_____
17. _____	Water Quality Report By:	_____
18. _____	Roof Inspection Report By:	_____
19. _____	Chimney Inspection Report By:	_____
20. _____	Pool/Spa Inspection Report By:	_____

\_\_\_\_\_ Initials

\_\_\_\_\_ Initials

# of Pages	Document	Dated
<b>IV. Seller's Disclosures:</b>		
21. _____	Real Estate Transfer Disclosure Statement (TDS)	_____
22. _____	Real Estate Transfer Disclosure Statement Addendum	_____
23. _____	Supplemental Statutory & Contractual Disclosure (SSD)	_____
24. _____	Smoke Detector Compliance Statement (SSD)	_____
25. _____	Water Heater Compliance Statement (WHS)	_____
26. _____	Receipt for "Env. Hazards & Earthquake Safety" Booklet	_____
27. _____	Residential Earthquake Hazards Report	_____
28. _____	Earthquake Questionnaire	_____
29. _____	SCC Retrofit Ordinances Disclosure	_____
30. _____	Statewide Buyer & Seller Advisory (SBSA)	_____
31. _____	PRDS Supplemental Seller Checklist Disclosure (SSC)	_____
32. _____	Disc. & Consent for Rep. of More Than One Buyer or Seller (DA-11)	_____
33. _____	Agency Disclosure	_____
34. _____	Buyer Seller Insurance Advisory	_____
35. _____	Seller's Property Claims History Questionnaire	_____
36. _____	Data Base Disclosure	_____
37. _____	Local Disclosure re: Plumbing Fixture Retrofit Regulations	_____
38. _____	Water Conservation Certificate	_____
39. _____	Water Conesevation Disclosure	_____
40. _____	Agricultural Disclosure	_____
41. _____	Current "As-Is" Condition Addendum	_____
42. _____	Arbitration Disclosure	_____
43. _____	Mediation Disclosure	_____
44. _____	Seller's Affidavit of Nonforeign Status (FIRPTA)	_____
45. _____	Mello-Roos Tax Zone Report By:	_____
46. _____	CA Energy Commission Letter: New Duct Sealing Req.	_____
47. _____	Receipt for Energy Commission Letter: Duct Sealing Req.	_____
48. _____	Mold Disclosure	_____
49. _____	Lead Based Paint Hazards Disclosure (FLD-11)	_____
50. _____	Natural Hazards Disclosure Statement	_____

\_\_\_\_\_Initials                      \_\_\_\_\_Initials

- |     |                    |                                      |       |
|-----|--------------------|--------------------------------------|-------|
| 51. | _____              | Sellers Property Questionnaire (SPQ) | _____ |
| 52. | _____              | Water FAQs                           | _____ |
| 53. | <u>    N/A    </u> | HOA Articles Incorporation           | _____ |
| 54. | <u>    N/A    </u> | HOA Minutes                          | _____ |
| 55. | <u>    N/A    </u> | HOA Financial Statement              | _____ |

**V. Other Documents:**

- |     |       |                   |       |
|-----|-------|-------------------|-------|
| 51. | _____ | Property Specific | _____ |
| 52. | _____ | Property Specific | _____ |
| 53. | _____ | Property Specific | _____ |
| 54. | _____ | Property Specific | _____ |
| 55. | _____ | Property Specific | _____ |
| 56. | _____ | Property Specific | _____ |
| 57. | _____ | Property Specific | _____ |
| 58. | _____ | Property Specific | _____ |
| 59. | _____ | Property Specific | _____ |
| 60. | _____ | Property Specific | _____ |

Receipt of the documents indicated above is hereby acknowledged

Signature

Date: \_\_\_\_\_

Buyer \_\_\_\_\_

Date: \_\_\_\_\_

Buyer \_\_\_\_\_

Date: \_\_\_\_\_

Buyer's Agent \_\_\_\_\_

Date: \_\_\_\_\_

Seller \_\_\_\_\_

Date: \_\_\_\_\_

Seller \_\_\_\_\_

Date: \_\_\_\_\_

Listing Agent \_\_\_\_\_